

# TRI-CITY REGIONAL SANITARY DISTRICT

## MEETING MINUTES

June 15, 2015

President Zache called the meeting to order at 5:23 p.m.

**PRESENT:** M.Buzan, J.Chism, K.Kenney, M.A.Moreno, R.Zache, Interim E.D, W. Clemmens, Legal Assistant, R. Hadley, Also present;

Public - Al Gameros, Joanne Zache, Autumn Giles

- Item # 1. **Minutes of May 11, 2015** - Approved as sent by motion of K.Kenney, seconded by J.Chism.
- Item # 2. **Financial Report** - Financial Reports submitted by K. Samuel were presented noting a balance as of May 31, 2015 of \$150,844.11  
. M.A.Moreno moved the report be accepted, seconded by J.Chism and carried.
- Item # 3. Report on Liability Insurance coverage for the TRSD Board and Sanitary District - Coverage had lapsed on the Errors & Omissions coverage for the Board of Directors. R.Zache contacted Oasis Insurance and the process has begun - first, the District policy needs to be in place, then Board coverage follows. R. Zache has been signing the applications.  
M.Buzan moved we apply for and obtain liability insurance for the District and Errors and Omissions coverage for the Board of Directors, seconded by K.Kenney and carried.
- Item # 4 **Continued Review of the draft PER**- the final draft of the PER was distributed. Board members are asked to review and send any corrections to R. Hadley. Adoption for submission to USDA will take place at the June 30 meeting  
J.Chism moved Items #4 and #7 be tabled until June 30, seconded by M.Buzan and carried.
- Item # 5. **Status of the FY 2016 Budget Approval Process** -( in the amount of \$6,061,071.65) Set public meeting for review and receipt of public comments on June 30, 2015, 5:15 p.m.  
J.Chism moved that the Public meeting on the budget be held on June 30, seconded by M.A.Moreno and carried.
- Item # 6 Report on meeting held with Miami Staff and Counsel** and TRSD Staff and Counsel to negotiate terms of a draft Intergovernmental Agreement (IGA) for wastewater treatment. - A draft IGA has been developed and sent to board members via e-mail. Board members are asked to review and respond to R.Hadley by 6/22
- Item # 7** Review of proposal prepared by PACE dated June 2, 2015 for professional design services to evaluate the Bechtel Tract Sewer Force Main and Lift Station project. Direction to legal staff to prepare a contract for professional services to be approved by the TRSD Board. See Item #4.
- Item # 8 Review of letter from Interim E.D. William Clemmens requesting the TRSD Board enter into a contract with his office for legal services as general counsel for TRSD. M.A.Moreno moved that President Zache, on behalf of the Board, enter into an agreement with Wm. L. Clemmens for legal services, terminating his services as Manager, seconded by K.Kenney and carried.
- Item # 9 **Payment of Bills:**  
T. Thayer submitted a bill for website management for the month of May, 2015 in the amount of \$62.50 Approved for payment by motion of M.A.Moreno, seconded by M.Buzan .  
Wm. Clemmens, Interim Executive Director, submitted a bill in the amount of \$1,500.00 Approved for payment by motion of M.A.Moreno, seconded by J.Chism .  
K.Samuel submitted a bill for accounting services in the amount of \$7.50. Approved for payment by M.A.Moreno, seconded by J.Chism. onded by .
- Item # 10 **Update list of addresses for e-mail notices of meetings and agendas -**
- Item # 11 **Next Regular Meeting-** June 30, 2015, 5:15 p.m. at the Cobre Valle Country Club.  
**Public Hearing on the Budget - June 30, 2015 at 5:15 p.m., Cobre Valle Country Club.**
- Item # 12 **Call to the Public - FOIA** materials from USDA, Audits of Town for 2011, 12,13 have been requested

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from the USDA-RD

L.Valdez noted that the WIFA Application was updated and submitted on June 2, 2015.

Item # 13 Meeting adjourned at 5:57p.m.